

TRIGG COUNTY PROJECT DEVELOPMENT BOARD

Minutes of regular monthly meeting held on November 8, 2006 AT 4:30 P.M. at Trigg County Courthouse Annex, Main Street, Cadiz, Kentucky 42211

Members present:

Berlin Moore, Trigg County Judge Executive; Woody Woodall, Kentucky Bar Association Representative; Pam Perry, Circuit Court Clerk; Bill Cunningham, Circuit Judge; Kevin Stroud, Fiscal Court Representative and Dolores Smith AOC Representative.

Others Present:

Vance Mitchell, Project Manager, AOC; Dennis Arthur, Project Architect for CMW, inc.; Cindy Mitchell, Vyron Mitchell and Allen Reed, Cadiz Record; Alan Watts, WKDZ; Randy Clark, Sheriff; Deputy Sheriff, Dane Hughes; Doug Taylor, Magistrate Elect, District 1.

The meeting was called to order by Chairman Berlin Moore. Chairman Moore called for motion for approval of minutes of October 11, 2006 regular monthly meeting. Motion by Woody Woodall to approve these minutes was seconded by Pam Perry. By unanimous vote, the minutes were approved.

Judge Moore advised the board that the AOC had sent a letter setting out the payment process for bills to be paid. In the future, all requisitions for payment will be sent to Vance Mitchell who will get the approval of the budget director at the AOC and bring the bills to the next monthly board meeting for the board's review and approval for payment. Judge Moore advised the board that an employer's ID number has been issued and will be kept on file for use in purchases for the project. Judge Moore asked if Vance had an announcement he would like to make to the board which was that he is not leaving AOC and will be with the board during the project process.

The chairman asked Dennis Arthur to bring the board up to date. Dennis advised the board that he had another invoice for the board representing payment for 25% of Phase C which has been given to Vance for the AOC. Vance advised the board that payment of this 25% is okay and within the guidelines of AOC. This invoice will be handled under the new process of payment set out above. Dennis advised the geo-tech test had been done but he had no report as yet. There were no surprises from the report. The survey of the two tracts of land regarding the streets has been forwarded to Judge Moore for preparation of necessary documents. The demolition package has been completed and they are waiting for the building to be vacated. Judge Moore stated the bids have been re-let for property for dispatch to move to and the committee has already viewed the property and it is ready to submit to the court for a decision. If no decision is forthcoming, he is ready to move dispatch into the basement of the courthouse annex and rent space for the sheriff. This is to

be discussed at the next fiscal court meeting. Judge Moore stated he had a proposal from Smith Management on doing the environment testing on the jail which he thought was pretty high - \$5800.00. Dennis stated part of that might be attributed to needing them to do more than just a walk through. They need to identify any hazardous materials that have to be removed. Dennis agreed to look at the proposal to see what it includes. Judge Cunningham asked where Vance is on the temporary quarters for the circuit court. Vance advised that the electrical layout has been sent to Kerry Fowler. He is waiting for an estimate from him. Judge Cunningham asked when demolition was scheduled to start. Dennis said he can begin soliciting bids at any time when dispatch is out of the building. Vance said he thinks it will be the first of the year. Dennis hopes to be able to submit one package for demolition along with the construction.

Judge Moore advised he had received an open records request for documents relative to the advertisement for the construction manager. Judge Moore copied all documents he had and sent to an address in Washington, Kentucky. He included a bill for \$.25 per page copy fee and postage costs.

Judge Cunningham asked if salvage work for some of the items in the circuit courtroom could be started now. Dennis said he has that in the contract for the contractor to take care of – removing it, packing it and storing. Vance noted that some of the furniture could be used in the temporary facility and would be moved by AOC.

Judge Moore asked about saving some bricks for sale. Dennis said that could be done as long as the contractor knows how many they want kept. Judge Moore thought a couple of pallets would be enough.

Kevin Stroud asked about using some of the demolition material as fill for areas that need it. It was decided that would be looked at when demolition begins.

Judge Cunningham said he had been contacted by Virginia Alexander and there is going to be an open house at the Courthouse on December 3rd from 1:00 to 4:00 p.m.

Judge Moore introduced our new Justice on the Supreme Court, Justice-Elect Cunningham who was congratulated as well as other elected and re-elected officeholders present at the meeting.

Motion by Woody Woodall and seconded by Kevin Stroud to adjourn. By unanimous vote, the meeting was adjourned.

Nell Weer, Secretary

